

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

December 6, 2018

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Adams called the meeting to order at seven minutes past seven o'clock (7:07) p.m.

Mr. Adams asked the members to pause for a moment of silence.

Mr. Adams asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Absent: Joe Womer, Shari Neely, Mark Marterella, Robert Blauser

Also Present: Mr. Mario Fontanazza, Dr. Pamela Dye

Mrs. Eggleston, seconded by Ms. Nalepa, moved to nominate Todd Carson as Temporary Chairman of the Joint Committee.

The motion unanimously carried.

Temporary Chairman Carson stated that nominations were open for Chairman of the Joint Committee.

Mr. Come, seconded by Ms. Nalepa, moved to nominate Cheryl Ferry as Chairman of the Joint Committee.

The motion unanimously carried.

Mrs. Ferry took the Chair.

Chairwoman Ferry stated that nominations were open for Vice Chairman of the Joint Committee.

Mr. Carson, seconded by Ms. Nalepa, moved to nominate Shari Neely as Vice Chairwoman of the Joint Committee.

The motion unanimously carried.

Chairwoman Ferry stated the following meeting schedule for 2019 for the Joint Committee was presented:

Wednesday, January 2, 2019
Monday, February 4, 2019
Monday, March 4, 2019
Monday, April 1, 2019
Monday, May 6, 2019
Monday, June 3, 2019

Monday, July 1, 2019
Monday, August 5, 2019
Tuesday, September 3, 2019
Monday, October 7, 2019
Monday, November 4, 2019
Thursday, December 5, 2019

Ms. Nalepa, seconded by Mr. Carson moved to approve the meeting schedule for 2019 for the Joint Committee as presented.

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

Chairwoman Ferry requested approval to appoint Christopher Sennett, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2019 at a cost of \$125.00 per hour.

Ms. Nalepa, seconded by Mr. Carson moved to appoint Christopher Sennett, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2018 at a cost of \$125.00 per hour.

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the November 5, 2018 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Come, moved to approve the Minutes of the November 5, 2018 meeting as submitted.

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 12/6/18 was submitted for information.

Ms. Nalepa, seconded by Mr. Carson, moved to accept the Treasurer and Secretary's Report as of 12/6/18 as submitted.

The motion was unanimously approved.

A list of bills in the amount of \$603,095.93 was presented for approval.

Mr. Carson, seconded by Ms. Nalepa, moved to approve the list of bills as presented.

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of November and the Monthly Enrollment Report as of 12/6/18 were submitted.

Mrs. Ferry requested approval of the action items as presented. Item i. was deleted.

Mr. Carson moved to approve items ii., iii. & iv. as follows:

- ii. Approve equipment disposal list.
- iii. Approve NOREBT Trust amendments as presented.
- iv. Approve Director's substitute stipend to \$75.00 per day.

Ms. Nalepa seconded the motion.

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

Mr. Adams discussed the manner in which each district's membership was determined for the Vo-Tech Authority. He explained past history and that there would be a meeting following the regular Tech Center meeting in February 2019.

Mr. Fontanazza reviewed his Issues/Activities for November 2018.

Mrs. Ferry asked if there was any old business.

None was noted.

Under new business, Mrs. Ferry asked the members to approve increase in the Practical Nursing substitute rate to \$150.00 per day and Robert Moore to attend the Coopeative Education Symposium in Hershey on February 14th and 15th, 2019 at a cost not to exceed \$750.00. Funding – Local

Mrs. Eggleston, seconded by Mr. Come moved to approve increase in the Practical Nursing substitute rate to \$150.00 per day and Robert Moore to attend the Coopeative Education Symposium in Hershey on February 14th and 15th, 2019 at a cost not to exceed \$750.00. Funding – Local

Roll Call: Ayes: Todd Carson, Charlene Eggleston (via phone), Misty Nalepa (via phone), Jim Come, Troy Johnston (via phone), Cheryl Ferry

Nayes: None, motion carried.

Mr. Adams reminded all that the January meeting is on **Wednesday** the 2nd, 2019.

Upon motion by Mrs. Eggleston, seconded by Mr. Carson, the meeting adjourned at seven twenty-eight (7:28) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is shown on a light blue background.

Patrick M. Adams
Secretary, Joint Committee